

Hustisford School District

District Office

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Director Financial Services

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Principal

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Heather Cramer

Principal

Business and Finance Committee Meeting Minutes of Tuesday, September 10, 2024

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, September 10, 2024 at 5:00 p.m., in the Conference Room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Jamie Kulkee, Member and Heather Cramer, District Administrator; Corey Manlick, Director of Finance; John Bohonek, Board President; and Steve Weinheimer, Chair.

New Business:

- Budget Update—Mr. Manlick provided information in regards to the audit. He indicated that he is awaiting the OPEB information and still needs to submit a few documents and then the audit will be finalized. Mr. Manlick completed the Aid Certification report to DPI and it has been approved. The district received the Dodge County Tax Levy amount of \$750,918.39. He is working to onboard new employees and get the first payroll out on September 13.
- Staffing Updates—Mrs. Cramer updated on several volunteer coaches, some coaching resignations, staffing updates at JHE and points and extra duty pay schedules.
- 24-25 Budget Planning—Mr. Manlick provided information on potential for where the district will be in regards to state aid. The numbers are not in until the end of October. There are several factors that need to be calculated to get to a better idea for final numbers including summer school FTE which Mrs. Cramer is completing, Transfer of Service submission done by Mrs. Cramer for recovery of some special education costs when setting our levy, and final FTE of our students. The third Friday count is done on September 20. There are also other things that are not finalized yet. We can take a guess at where we will be, but until we receive the final information from DPI, we cannot finalize anything with the budget.
- Information on potential Spring 2025 Referendum—Mrs. Cramer updated the committee on the Buildings and Grounds meeting with HSR. The committee discussed options and some of the information provided. This will be discussed further during board development at the September board meeting.
- Annual Meeting Update—The annual meeting is set for October 14 at 7 pm.